

Dear Colleagues:



Fall brings new and challenging happenings to the School of Education. It is our pleasure to update you through our Continuing Education bulletin. We hope this bulletin finds you gearing up for the Fall 2009 school year.

Faculty are hopeful that the fall will bring a new face to the School of Education: a new SOE Director. As of the printing of this bulletin, the search is still in progress. Watch for an announcement later in the summer.

To bring more visibility to teacher education on the CSU campus and in Colorado, the SOE announces the beginning of the new School of Teacher Education and Principal Preparation (STEPP). STEPP prepares teachers to 1) to **understand the content** in the subjects they intend to teach; 2) to **utilize pedagogy** that integrates theory and practice in efforts to meet the needs of diverse learners in real world education contexts; and 3) to **become caring, competent, emergent professionals**. The school also works to prepare effective principal leaders for PK-12 schools. In addition, STEPP serves as a center for research, a site for integration of programs and a structure to recruit, retain and reward faculty who orient their scholarship to teacher preparation.

We look forward to working with you as you pursue your educational goals. Please tell us about interests you have concerning undergraduate or graduate studies. We would be glad to identify the appropriate opportunities that exist or explore possible future offerings that may come on-line.

Sincerely,

Dr. Dawn Mallette  
Director for Continuing Education  
School of Education

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Numbers You May Need
<p><b>SCHOOL OF EDUCATION CONTINUING ED. OFFICE</b>            For registration information: Sheila Kramer            Phone: (970)491-7517            Toll-free: (866)491-7517            FAX: (970)491-7885  <b>ONLINE REGISTRATION:</b> <a href="http://www.learn.colostate.edu/creditcourses">www.learn.colostate.edu/creditcourses</a></p>
<p><b>FINANCIAL AID</b>            For additional information on financial aid, contact            Eileen Griego (970)491-6321.</p>
<p><b>TEXTBOOK AND INSTRUCTIONAL MATERIALS</b>            University Bookstore            Lory Student Center            (970)491-5461; FAX: (970)491-0973            Website: <a href="http://bookstore.colostate.edu">http://bookstore.colostate.edu</a></p>

**School of Education Website:** <http://soe.cahs.colostate.edu>

**School of Education Continuing Education Website:** <http://soe.cahs.colostate.edu/CE>

For address updates and changes, please contact Kelli Heenan at (970)491-2093, [kheenan@cahs.colostate.edu](mailto:kheenan@cahs.colostate.edu) or mail to School of Education, 1588 Campus Delivery, Fort Collins, CO 80523-1588.

Colorado State University is an equal opportunity/affirmative action institution and complies with all federal and Colorado state laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity is located in Room 101, Student Services. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women and other protected class members are encouraged to apply and so identify themselves.

# Workshops and Conferences for Educators

## EDUC 591 E-H Graduate Credit Level Workshops

Annenberg provides professional development workshops/courses for teachers. The School of Education will provide continuing education credit for the following workshops/courses this fall. Tuition for a 2-credit workshop is \$182; 3-credit courses are \$273. Students enrolled in these courses will also be assessed a \$20 University technology fee.

### Science (EDUC 591E):

- Section 600, "Science in Focus: Energy" - for elementary teachers (2 credits)
- Section 601, "Science in Focus: Shedding Light on Science" - for K-5 science teachers (2 credits)
- Section 602, "Reactions in Chemistry" - for 9-12 science teachers (2 credits)
- Section 603, "The Science of Teaching Science" - for K-8 science teachers (2 credits)
- Section 604, "Science in Focus: Force and Motion" - for K-8 science teachers (2 credits)
- Section 605, "Private Universe Project in Science" - for K-12 science teachers (2 credits)
- Section 606, "Learning Science Through Inquiry" - for K-8 science teachers (2 credits)
- Section 607, "Essential Science for Teachers-Life Science" - for K-6 science teachers (3 credits)
- Section 608, "Essential Science for Teachers-Earth and Space Science" - for K-6 science teachers (3 credits)
- Section 609, "Essential Science for Teachers-Physical Science" - for K-6 science teachers (3 credits)
- Section 600, "Rediscovering Biology" - for 9-12 biology teachers (NS696V) (3 credits)
- Section 601, "The Habitat Planet: Environmental Science" - for 9-12 environmental science teachers (NS696V) (3 credits)

### Math (EDUC 591F):

- Section 600, "Learning Math: Patterns, Function, and Algebra" - for K-8 math teachers (3 credits)
- Section 601, "Learning Math: Geometry" - for K-8 math teachers (3 credits)
- Section 602, "Private Universe Project in Mathematics" - for K-12 math teachers (2 credits)
- Section 603, "Mathematics: What's the Big Idea?" - for K-8 math teachers (2 credits)
- Section 604, "Learning Math: Data Analysis, Statistics & Probability" - for K-8 math teachers (3 credits)
- Section 605, "The Missing Link" - for 5-8 math teachers (2 credits)
- Section 606, "Learning Math: Numbers and Operation" - for K-8 math teachers (3 credits)
- Section 607, "Learning Math: Measurement" - for K-8 math teachers (3 credits)
- Section 608, "Teaching Math" - for Pre-K, 3-5, 6-8, and 9-12 math teachers - enrollment in one grade band only (2 credits)
- Section 609, "Insights Into Algebra I: Teaching for Learning" - for high school math teachers (2 credits)
- Section 610, "Mathematics Illuminated" - for high school math teachers (3 credits)

### Educational Theory and Issues (EDUC 591G):

- Section 600, "Looking at Learning...Again, Part 1" - for K-12 math and science teachers (2 credits)
- Section 603, "Looking at Learning...Again, Part 2" - for K-12 math and science teachers (2 credits)
- Section 605, "The Learning Classroom: Theory Into Practice" - for K-12 teachers (3 credits)
- Section 606, "Teaching Reading" - for K-2 teachers (2 credits)
- Section 607, "Teaching Reading" - for 3-5 teachers (2 credits)

### Humanities (EDUC 591H):

- Section 600, "Primary Sources-Workshops in American History" - for high school history teachers (2 credits)
- Section 601, "In Search of the Novel" - for middle and high school English teachers (2 credits)
- Section 602, "Conversations in Literature" - for high school language arts teachers (2 credits)
- Section 603, "Making Meaning in Literature" - for 6-8 English teachers (2 credits)
- Section 604, "The Arts in Every Classroom" - for K-5 classroom and art specialist teachers (2 credits)
- Section 605, "Teaching Geography" - for 7-12 social studies teachers (2 credits)
- Section 606, "The Economics Classroom" - for 9-12 social studies and economics teachers (2 credits)
- Section 607, "Making Civics Real" - for high school teachers (2 credits)
- Section 608, "Social Studies in Action" - for K-5 teachers (2 credits)
- Section 609, "The Expanding Canon: Teaching Multicultural Literature in High School" - for high school teachers (2 credits)
- Section 610, "Engaging with Literature" - for K-5 teachers (2 credits)
- Section 611, "Artifacts and Fiction" - for high school American literature teachers (2 credits)
- Section 612, "Write in the Middle" - for middle school teachers (2 credits)
- Section 613, "Developing Writers" - for high school teachers (2 credits)
- Section 614, "Connecting with the Arts" - for arts specialist teachers in grades 6-8 (2 credits)
- Section 615, "Teaching Foreign Languages" - for K-12 foreign language teachers (2 credits)
- Section 616, "Teaching Multicultural Literature" - for middle school teachers (2 credits)
- Section 617, "The Art of Teaching Art" - for 9-12 teachers (2 credits)
- Section 618, "Inside Writing Communities" - for 3-5 writing teachers (2 credits)
- Section 619, "American History in the Making" - for middle and high school history teachers (3 credits)

Check out the Annenberg website for more information and dates at: [www.learner.org/channel/workshops/graduate\\_credit.html](http://www.learner.org/channel/workshops/graduate_credit.html)

For information, contact Sheila Kramer toll-free at (866)491-7517.

# CONTINUING EDUCATION COURSES - FALL 2009

## Career and Technical Education Authorization Program (TAP)

The following courses and workshops comprise the TAP program. EDCT 471 is the introductory course for incoming teachers. EDCT 486-Practicum is offered to teachers who are working with local mentors. EDCT 472, 473 and 494 are open to TAP participants, as well as experienced teachers seeking renewal credits. If taking for renewal credit, please consult with the TAP instructor. Program fees are set at \$300, spread across EDCT 471, 472 and 473. Students will also be assessed a \$20 technology fee applied at the time of billing.

**For more information, please contact:**

Linda Lyons, (970)491-6867; linda.lyons@colostate.edu  
www.soe.cahs.colostate.edu/CE

**EDCT 472 - Classroom Management**

Introduction to student management techniques and program management.

Section: 700  
Prerequisite: EDCT 471 or renewal status  
Credits: 1 semester  
Instructor: Linda Lyons  
Dates: November 13 & 14 *\*NEW DATES\**  
Days/Times: Friday and Saturday  
9:00 a.m. - 4:30 p.m.  
Location: Fort Collins (multiple sites via 2-way interactive delivery)  
Tuition: \$265 + \$75 program fee = \$340 total  
Reg. Deadline: October 30, 2009  
Materials: Course Packet & "Secondary School Teaching" text - REQUIRED

**EDCT 473 - Communication Strategies**

Introduction to improved communication techniques, conflict resolution, performing occupational advisement and facilitating leadership activities.

Section: 700  
Prerequisite: EDCT 471 or renewal status  
Credits: 1 semester  
Instructor: Linda Lyons  
Dates: November 13 & 14 *\*NEW DATES\**  
Days/Times: Friday and Saturday  
9:00 a.m. - 4:30 p.m.  
Location: Fort Collins (multiple sites via 2-way interactive delivery)  
Tuition: \$265 + \$75 program fee = \$340 total  
Reg. Deadline: October 30, 2009  
Materials: Course Packet & "Secondary School Teaching" text - REQUIRED

**EDCT 486 - Practicum**

Section: 700  
Prerequisite: Admission to teacher licensure  
Credits: 1 semester  
Days/Times: Hours arranged  
Tuition: \$265

**EDCT 494 - Independent Study  
(Personal and Professional Growth)**

Section: 700  
Credits: 1 semester  
Days/Times: Hours arranged  
Tuition: \$265

### Application Form for TAP

*(For course registration see page 9)*

Date: \_\_\_\_\_

Yes, I have received my letter from the CTE Credentialing Office instructing me to take \_\_\_\_\_ .  
*(number of credits)*

Yes, I have a contract to work at \_\_\_\_\_ *(name of supervisor)*  
*(name of school)*  
and need (check one/both)  Postsecondary credential  Secondary Authorization

I will take EDCT 471 in the: (circle one)    Fall    Spring    Summer    20\_\_\_\_(fill in year)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Mail to: TAP - School of Education, 9 Education Building, Colorado State University  
Fort Collins, CO 80523-1588, fax to (970)491-1317, or e-mail to linda.lyons@colostate.edu

# CONTINUING EDUCATION COURSES - FALL 2009

## Career and Technical Credentialing Courses

### Credentialing Courses

Listed below is the schedule of the credentialing courses offered Fall 2009. During any given school year we offer two methods for the delivery of these courses:

#### Face-to-Face Delivery

EDCT 300 will be offered face-to-face during the fall. EDCT 400 will be offered face-to-face in the spring. Face-to-face courses are offered on two weekends (two Friday nights and two Saturdays) in a classroom with an instructor. **In order for the course to make, a minimum of 10 students must enroll.**

#### Online Modules

EDCT 300 and EDCT 400 will be offered through online modules each semester.

#### Face-to-Face Delivery

##### EDCT 300 - Principles of Career & Technical Education

Section: 700  
Credits: 2 semester  
Instructor: Linda Lyons  
Dates: October 9-10 and November 6-7, 2009  
Days/Times: Fridays, 6:00-9:00 p.m.; Saturdays, 9:00 a.m. - 5:00 p.m.  
Location: Brighton  
Tuition: \$530  
Reg. Deadline: September 25, 2009

#### Online Modules

##### EDCT 300 - Principles of Career and Technical Education (Section 810)

##### EDCT 400 - Building Student Organizations/Partnerships (Section 810)

Credits: 2 semester, each course  
Days/Times: Open-entry; online hours arranged  
Tuition: \$530  
Reg. Deadline: Fall registration is accepted at the beginning of the months of July through October

#### Career and Technical Administrative Credentialing Courses

##### EDCT 612 - Career & Technical Administrative Strategies

Section: 700  
Credits: 3 semester  
Instructor: Art Bogardus; abogardus1@msn.com  
Days/Times: Hours arranged  
Tuition: \$1065  
Registration: (866)491-7517

##### EDOD 687 - Internship

Section: 700  
Credits: 1-18 semester (**register for 2 credits**)  
Instructor: Art Bogardus; abogardus1@msn.com  
Days/Times: Hours arranged  
Tuition: \$710  
Registration: (866)491-7517

#### Special Needs/ACE Credentialing Courses

EDUC 571 - Vocational Assessment for Special Needs - Offered alternative delivery during each semester. Call 970-491-7517 for information.

#### Applied Credentialing Courses

##### EDCT 590 - Workshop (Achieving Educational Goals through Contextual Teaching and Learning)

This hands-on workshop demonstrates various way to integrate the following components into existing curriculum: contextual teaching methods, project-based learning, workplace competencies and Colorado standards. Using a thematic approach, participants will receive practical methods for implementing new ideas into their class using their current curriculum. This course will be offered if at least 10 enrollments are received. Fulfills part of the requirements for the Applied Credential.

For additional information, contact: Linda Lyons at (970)491-6867; linda.lyons@colostate.edu.

Credits: 1-18 semester (**register for 1 credit**)  
Days/Dates: Call for information (end of September)  
Location: CSU, Fort Collins  
Tuition: \$355

**Inquires regarding credentialing coursework should be directed to Christine Hill, Colorado Department of Education, at hill\_c@cde.state.edu.**

**For general credentialing course questions, please contact Dawn Mallette, Colorado State University, at dawn.mallette@colostate.edu or (970)491-5319.**

# CONTINUING EDUCATION GRADUATE PROGRAMS - FALL 2009

## Community College Leadership

Doctorate of Philosophy Degree in Education and Human Resource Studies

Contact: Tim Davies, Ph.D.

davies@cahs.colostate.edu; (970)491-5199

Website: <http://soe.cahs.colostate.edu/Graduate/PhD/CCL/Default.aspx>

The Community College Leadership Program (CCL Program) is designed to meet the needs of persons interested in leadership positions at community colleges and other higher education institutions. The CCL Program offers students the opportunity to improve their practice if they are currently serving in a leadership position. If students are seeking a leadership position, the CCL Program offers them the opportunity to develop the cognitive, emotional and interpersonal skills required for success in such appointments.

### Program Objectives

- To provide a comprehensive and progressive doctoral curriculum that develops the skills needed to successfully lead community colleges.
- To develop students' research skills and abilities to enable them to expand the knowledge base concerning community colleges, effective teaching and student learning.
- To instill or reinforce a commitment to the critical engagement of diversity.
- To assist students in exploring ways to strengthen commitments to open access, the comprehensive mission and instructional quality.

### Multimodal: Face-to-Face, Two-Way Interactive Audio & Online

First Friday, August 21, 9:00 a.m. - 4:30 p.m. (Specific times for each class TBD)

### Cohort 2009

#### EDCL 675 - The Community College

Section: 700  
Credits: 3 semester  
Prerequisite: Concurrent registration in EDCL 702  
Instructor: Tim Davies  
Dates: August 24 - December 18, 2009  
plus Friday 8/21, 9/4, 10/2, 11/6 & 12/4  
(times TBD)  
Days/Times: Tuesdays, 5:30 - 7:00 p.m.  
Location: CSU - 234 Education and Call-In

#### EDCL 702 - Community College Curriculum

Section: 700  
Credits: 3 semester  
Prerequisite: Concurrent registration in EDCL 675  
Instructor: TBD  
Dates: August 24 - December 18, 2009  
plus Friday 8/21, 9/4, 10/2, 11/6 & 12/4  
(times TBD)  
Days/Times: Tuesdays, 7:30 - 9:00 p.m.  
Location: CSU - 234 Education and Call-In

#### EDCL 792 - Seminar: Literature Review

Section: 700  
Credits: 3 semester  
Instructor: Linda Kuk  
Dates: August 24 - December 18, 2009  
plus Friday 8/21, 9/18, 10/16, 11/20 & 12/11  
(times TBD)  
Days/Times: Mondays, 5:30 - 7:00 p.m.  
Location: CSU - 234 Education and Call-In

### Cohort 2007

#### EDRM 704 - Qualitative Research

Section: 700  
Credits: 3 semester  
Prerequisite: EDRM 600  
Instructor: Tim Davies  
Dates: August 24 - December 18, 2009  
plus Friday 8/21, 9/18, 10/16, 11/20, & 12/11  
(times TBD)  
Days/Times: Mondays, 7:30 - 9:00 p.m.  
Location: CSU - 234 Education and Call-In

#### EDRM 708 - Narrative Inquiry

Section: 700  
Credits: 3 semester  
Prerequisite: EDRM 704  
Instructor: Tim Davies  
Dates: August 24 - December 18, 2009  
plus Friday 8/21, 9/18, 10/16, 11/20 & 12/11  
(times TBD)  
Days/Times: Mondays, 5:30 - 7:00 p.m.  
Location: CSU - 234 Education and Call-In

### Cohort 2006

#### EDRM 792B - Seminar: Proposal Development

Section: 700  
Credits: 1-18 semester  
Instructor: Carol Makela  
Dates: August 24 - December 18, 2009  
plus Friday 8/21, 9/18, 10/16, 11/20 & 12/11  
(times TBD)  
Days/Times: Mondays, 7:30 - 9:00 p.m.  
Location: CSU - 234 Education and Call-In

#### EDRM 707 - Quantitative Data Collection Methods/Analysis

Section: 700  
Credits: 3 semester  
Prerequisite: EDRM 700  
Instructor: Carol Makela  
Dates: August 24 - December 18, 2009  
Days/Times: Thursdays, 7:00 - 10:00 p.m.  
Location: CSU - 234 Education and Call-In

### Ph.D. Candidate Cohort

#### EDCL 799 - Dissertation

Section: 700  
Credits: 1-8 semester, follow advisor's recommendation  
Dates: August 24 - December 18, 2009  
Days/Times: Hours Arranged

# CONTINUING EDUCATION GRADUATE PROGRAMS - FALL 2009

## Adult Education and Training

Master of Education Degree in Education and Human Resource Studies

Contact: Karen Kaminski, Ph.D. - Program Chair

karen.kaminski@colostate.edu; (970)491-3713

Website: <http://soe.cahs.colostate.edu/Graduate/MEd/AET>

The Adult Education and Training program is designed to prepare practitioners for planning and instructional responsibilities appropriate for adult learners in postsecondary, secondary, community and corporate settings. The program provides learners with the skills needed to successfully administer and deliver a wide range of training and educational programs. Students enroll in courses focusing on program development and evaluation, adult learning theory, instructional methods and electives designed to build upon their own areas of expertise. Recent graduates are currently employed as training coordinators, corporate and military trainers, high school teachers, community college instructors and professional staff in community development agencies.

### Multimodal: Face-to-Face & Online

#### First Year

##### EDAE 520 - Adult Education

Section: R01  
Credits: 3 semester  
Instructor: Karen Kaminski  
Dates: August 24 - December 18, 2009  
Days/Times: Thursdays, 7:30 - 9:00 p.m.  
Location: CSU - 13 Education

##### EDRM 600 - Introduction to Research Methods

Section: 003  
Credits: 3 semester  
Instructor: Don Quick  
Dates: August 24 - December 18, 2009  
Days/Times: Thursdays, 5:45 - 7:15 p.m.  
Location: CSU - 13 Education

#### Second Year

##### EDRM 600 - Introduction to Research Methods

Section: 003  
Credits: 3 semester  
Instructor: Don Quick  
Dates: August 24 - December 18, 2009  
Days/Times: Thursdays, 5:45 - 7:15 p.m.  
Location: CSU - 13 Education

##### EDAE 590 - Workshop: Psychology of Learning

Section: 001  
Credits: 3 semester  
Instructor: Kristi Frush  
Dates: August 24 - December 18, 2009  
Days/Times: Thursdays, 7:30 - 9:00 p.m.  
Location: CSU - 229 Education

### Distance Degree Program (Online)

#### First Year

##### EDAE 520 - Adult Education

Section: 814  
Credits: 3 semester  
Instructor: Leann Kaiser  
Dates: August 24 - December 18, 2009  
Tuition: \$1287

##### EDRM 600 - Introduction to Research Methods

Section: 814  
Credits: 3 semester  
Instructor: Jeff Foley  
Dates: August 24 - December 18, 2009  
Tuition: \$1287

#### Second Year

##### EDRM 600 - Introduction to Research Methods

Section: 814  
Credits: 3 semester  
Instructor: Leann Kaiser  
Dates: August 24 - December 18, 2009  
Tuition: \$1287

##### EDAE 590 - Workshop: Psychology of Learning

Section: 814  
Credits: 3 semester  
Instructor: Lee Nabb  
Dates: August 24 - December 18, 2009  
Tuition: \$1287

#### For information about the Denver Center Cohort, please contact:

Jean Morgenweck

Colorado State University Continuing Education, 410 17th Street, Ste. 1400, Denver, CO 80202

Phone: (303)376-2618; FAX: (303)376-2600

E-mail: [jmorgenweck@learn.colostate.edu](mailto:jmorgenweck@learn.colostate.edu); Website: [www.csu2learn.colostate.edu/denver](http://www.csu2learn.colostate.edu/denver)

# CONTINUING EDUCATION GRADUATE PROGRAMS - FALL 2009

## The Educational Leadership, College and University Cohort (CUL)

Doctorate of Philosophy Degree in Education and Human Resource Studies

Contact: Linda Kuk, Ph.D. - Program Coordinator

lkuk@cahs.colostate.edu; (970)491-7243 or (970)222-1337

Website: <http://soe.cahs.colostate.edu/Graduate/PhD/DEL/Default.aspx>

The Educational Leadership, College and University Cohort Program is a distance delivery, cohort based Ph.D. program focused on the development of leaders at four year colleges and universities. Its goal is to produce educational leaders and scholar practitioners that contribute to the knowledge and application of knowledge in a College and University setting. The program is a 60-hour, post masters program that includes 30 hours of leadership and administrative course content and 30 hours of research credits, plus comprehensive exams and a dissertation.

The delivery of the program is a blended format. Students are required to travel to Fort Collins for an 8-9 day extended week in July each year. Two additional days in January prior to the beginning of the spring semester, are also required. The program is designed to be completed in four to five years, while the student remains employed full-time at an institution of higher education.

### 2009 Cohort

#### EDUC 725 - Professionalism in Education & Leadership

Section: 701  
Prerequisite: Admitted into doctoral program  
Credits: 3 semester; credit not allowed for both EDUC 725 and EDHE 725  
Instructor: Sharon Anderson  
Dates: August 24 - December 18, 2009  
plus Friday 9/11, 10/9, 11/13 & 12/11 (times TBD)  
Days/Times: Wednesdays, 5:30 - 7:00 p.m.  
Location: CSU - 234 Education & Phone Bridge

#### EDHE 673 - Student Development Theory

Section: 701  
Prerequisite: Enrollment in SAHE program  
Credits: 3 semester  
Instructor: Linda Kuk  
Dates: August 24 - December 18, 2009  
plus Friday 9/11, 10/9, 11/13 & 12/11 (times TBD)  
Days/Times: Wednesdays, 7:30 - 9:00 p.m.  
Location: CSU - 234 Education & Phone Bridge

### 2008 Cohort

#### EDCL 792 - Seminar: Literature Review & Analysis

Section: 701  
Credits: 3 semester  
Instructor: Linda Kuk  
Dates: August 24 - December 18, 2009  
plus Friday 9/18, 10/16, 11/20 & 12/11 (times TBD)  
Days/Times: Mondays, 5:30 - 7:00 p.m.  
Location: CSU - 234 Education & Phone Bridge

#### EDRM 704 - Qualitative Research

Section: 701  
Prerequisite: EDRM 600  
Credits: 3 semester  
Instructor: Tim Davies  
Dates: August 24 - December 18, 2009  
plus Friday 9/18, 10/16, 11/20 & 12/11 (times TBD)  
Days/Times: Mondays, 7:30 - 9:00 p.m.  
Location: CSU - 234 Education & Phone Bridge

Applications for admission to the program are available online at <http://soe.cahs.colostate.edu/Graduate/Admissions/SOE-21/Default.aspx>, and will be due to the Graduate Office in the School of Education by March 15, 2010. Applications for admission are available on the School of Education web page for Summer 2010 admissions.

# CONTINUING EDUCATION GRADUATE PROGRAMS - FALL 2009

## Educational Leadership, Renewal, and Change

Master of Education Degree in Education and Human Resource Studies

Contact: Rodrick Lucero, Ph.D. – Program Chair - (970) 491-5292; rlucero@cahs.colostate.edu

Heidi Frederiksen - Key Adviser - (970)491-5292; hdfred@cahs.colostate.edu

### Master's Degree and/or Principal Licensure

### Master's Option #2B

Colorado State University, in partnership with local school districts, offers the opportunity to obtain a principal's license and/or a Master's degree on site. The setting for this cohort is hosted by one of the local districts and most courses are held at their site. If you begin the program in Summer 2009, you can complete the Master's degree and the requirements for Principal Licensure by the following summer. If you already have a Master's degree and are interested in Principal Licensure only, you may select the "non-degree" application. Applicants for Principal Licensure must also have a minimum of three years teaching experience in order to apply for the license.

Contact: Ms. Heidi Frederiksen

(970)491-5292

hdfred@cahs.colostate.edu

### Master's Degree/Teaching License

### Master's Option #3A

Colorado State University, in partnership with the Poudre School District and Fossil Ridge High School, is offering this opportunity for students interested in receiving a Master's degree and teacher licensure. This intense cohort will begin in July of 2009 and culminate in June 2010. You must have completed an undergraduate degree in one of the content areas offered by CSU and have completed all courses required for licensure.

Contact: Ms. Heidi Frederiksen

(970)491-5292

hdfred@cahs.colostate.edu

### Master's Degree/Teaching License

### Master's Option #3B

Colorado State University, in partnership with Adams City High School in Commerce City, is offering an *urban setting* for licensure acquisition. This program offers a Master's degree and a Teacher's License in an intense one year cohort beginning Summer 2009 and culminating Summer 2010. You must have completed an undergraduate degree in one of the content areas offered by CSU and have completed all courses required for licensure.

Contact: Ms. Heidi Frederiksen

(970)491-5292

hdfred@cahs.colostate.edu

## Master of Education - Organizational Performance and Change - Denver Area

The Organizational Performance and Change Master's program is a cutting edge program designed to meet the unique needs of working professionals. The program focuses on technology, international issues, performance management and organizational development - all issues that affect the rapidly changing business world today. Constant change and increased competition in the marketplace require individuals skilled in decision making, innovation and up-to-date understanding of global challenges and opportunities. This internationally recognized program has proven to prepare top-notch HR and management professionals to meet the requirements for success.

For more information, please contact: Pam Nicholson at

Colorado State University Continuing Education, 410 17th Street, Suite 1400, Denver, CO 80202

Phone: (303)573-6318; Fax: (303)436-1695

E-mail: denver\_questions@learn.colostate.edu

Website: <http://csu2learn.colostate.edu/Denver>

# CONTINUING EDUCATION UNIQUE OPPORTUNITIES - FALL 2009

## Fire and Emergency Services Administration (Online)

Bachelor of Science or Certificate of Completion

Contact: Kelli Heenan - Program Coordinator

kheenan@cahs.colostate.edu; (970)491-2093

Website: <http://soe.cahs.colostate.edu/CE/FESA>

Fire and emergency service departments have a long and proud history of serving their communities through fire protection, prevention and education. The Fire and Emergency Services Administration (FESA) program is designed to provide fire and EMS personnel with the skills needed to lead their department into the future. This online program provides students with the advanced administrative and managerial skills necessary to become a leader in their field. Students will explore key administrative areas such as emergency management, budgeting, human resources and incident command.

A Bachelor of Science degree and a Certificate of Completion are available. All courses are taught completely online, and students are never required to come to campus. Students are strongly encouraged to complete an associate's degree in fire science or a related field prior to enrolling in the FESA program. Contact the program coordinator to find out how your credits will transfer.

### Fall 2009 Courses:

- FESA 331 - Structure Influence on Tactics and Strategy (3 cr.)
- FESA 333 - Proposals/Reports in Fire Service Management (3 cr.)
- FESA 334 - Orientation to Experiential Learning (1 cr.)
- FESA 336 - Fire and Emergency Services Management (3 cr.)
- FESA 338 - Essentials of Emergency Management (3 cr.)
- FESA 432 - Fire and Emergency Services Budgeting (3 cr.)
- FESA 434 - Training Program Management (3 cr.)
- FESA 437 - Fire and Emergency: Legal Considerations (3 cr.)
- FESA 492 - Seminar (3 cr.)
- FESA 495 - Independent Study (1-6 cr.)

## DISTANCE LEARNING COURSES

### Correspondence Courses and Telecourses...

#### EDUC 320 - Educational Psychology (Correspondence)

This course combines basic principles of learning theory and human adolescent development with effective teaching strategies and classroom management skills. Topics covered include the psychological conditions of classroom learning and teaching, understanding needs of exceptional and diverse children in the classroom, and motivation.

Two exams; optional essay replaces one exam. Course materials, including study guide, are available at Colorado State University's Bookstore.

Credits: 3 semester

#### EDUC 628 - Models of Teaching (Telecourse)

Exploration of pedagogical topics and skill development related to instructional approaches.

Credits: 3 semester

Prereq: Must be enrolled in one of the following levels: professional or graduate

#### EDUC 629 - Communications and Classrooms (Telecourse)

Exploration of pedagogical topics and growth experiences related to classroom management and presentation skills.

Credits: 3 semester

#### EDUC 635 - Educators, Systems and Change (Telecourse)

Process of change in education, focusing on teacher's role as leader and facilitator. Assignments and final exam. Students have six months to complete the course. This course is part of the *Postsecondary Teaching Licensure Program*.

Credits: 3 semester

Prereq: EDUC 485A or EDUC 485B

For registration information on correspondence and telecourses – call the Division of Continuing Education at (970)491-5288.

# Continuing Education

## CREDIT REGISTRATION FORM

Division of Continuing Education (970) 491-5288  
 1040 Campus Delivery Toll-free: (877) 491-4336  
 Fort Collins, CO 80523-1040 FAX: (970) 491-7885  
 www.learn.colostate.edu



Use to register for courses on pp. 1-6  
 or register online at:  
[www.learn.colostate.edu/creditcourses](http://www.learn.colostate.edu/creditcourses)  
 Not for on-campus courses pp. 10-14

**Student** Please print or type.

Full Legal Name \_\_\_\_\_ CSUID / SSN \_\_\_\_\_  
LAST FIRST MIDDLE (Disclosure of SSN is voluntary)

Mailing Address \_\_\_\_\_  
 \_\_\_\_\_ Country \_\_\_\_\_

Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Other Phone ( \_\_\_\_\_ )  
CITY STATE ZIP

Email \_\_\_\_\_ Birth Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Gender:  Female  Male  
MM DD YY

Employer \_\_\_\_\_ Title \_\_\_\_\_

Are you a United States citizen?  Yes  No Country of Citizenship \_\_\_\_\_  
 Type of Visa or Alien Registration No. \_\_\_\_\_

Shipping address, if different from above, for videotapes, DVDs, and VCDs (must be in United States, Canada, or APO/FPO):  
 \_\_\_\_\_  
 \_\_\_\_\_

Ethnicity (check one - optional)  African American or Black  
 American Indian or Alaska Native  
 Asian American  
 Hispanic, Chicano, Mexican American, Latino  
 Native Hawaiian or Other Pacific Islander  
 White, Caucasian, Anglo, not of Hispanic Origin  
 Other: \_\_\_\_\_  
 I do not wish to provide this information

Class Level \_\_\_\_\_  
 Undergraduate: 11 = Freshman (0-29 credits)  
 21 = Sophomore (30-59 credits)  
 31 = Junior (60-89 credits)  
 41 = Senior (90+ credits)  
 44 = Post Bachelor  
 45 = 2nd Bachelor  
 Graduate: 51 = Not admitted to Graduate School  
 52 = Admitted to Graduate School in Master's Program  
 61 = Admitted to Graduate School in Ph.D. Program

To comply with Colorado state law, all males between the ages of 17 years 9 months and 26 years must answer the following question: Are you registered with the selective service?  Yes  No  Not Applicable

Have you ever been convicted of a crime, made a plea of guilty, accepted a deferred judgment, been adjudicated, or been required to register as a sex offender? (Misdemeanor traffic offenses are exempt.) If yes, attach an explanation.  Yes  No

### Courses

Course #	Title	Credits	Section #	Tuition + Fees

In signing this form, I certify that the information listed above is correct. I have read and understand the drop and refund policy and agree to fulfill my financial obligation to the University. I agree to abide by all policies of Colorado State University and the Division of Continuing Education.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# ON-CAMPUS EDUCATION COURSES - FALL 2009

## CSU Fall Semester Homepage:

[https://ramweb.colostate.edu/registrar/index.aspx?destination=public.class\\_schedule\\_quick\\_search.aspx](https://ramweb.colostate.edu/registrar/index.aspx?destination=public.class_schedule_quick_search.aspx)

### Adult Education

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

#### EDAE 495 Independent Study - Adult Education

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 60049 Hours Arr.

#### EDAE 520 Adult Education

Credits: 3/Traditional Grading

R01 60050 7:30-9:00p+ R 229 EDUC Kaminski

#### EDAE 586 Practicum

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 60051 Hours Arr.

#### EDAE 590 Workshop - Psychology of Learning

Credits: 1-18/Instructor Option Grading

001 65697 7:30-9:00p R 2 EDUC Frush

#### EDAE 687 Internship

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 60053 Hours Arr.

#### EDAE 695 Independent Study

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 60054 Hours Arr.

### Community College Education

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

#### EDCL 675 The Community College

Credits: 3/Traditional Grading  
Prerequisite: Concurrent registration in EDCL 702  
Course includes one Friday per month for site visits. Attendance required.

001 61365 5:30-7:00p+ T 234 EDUC Davies

#### EDCL 687 Internship

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 61367 Hours Arr.

#### EDCL 702 Community College Curriculum

Credits: 3/Traditional Grading  
Prerequisite: Concurrent registration in EDCL 675  
Course includes one Friday per month for site visits. Attendance required.  
Must register for lecture and recitation.

001 61369 7:30-9:00p+ T 234 EDUC Hegeman

#### Recitation Section:

R01 61372 Hours Arr. Hegeman

#### EDCL 792 Seminar - Literary Review

Credits: 1-6/Instructor Option Grading  
MUST REGISTER FOR 3 CREDITS  
Includes one Friday per month on campus. Attendance required.

001 61378 5:30-7:00p+ M 234 EDUC Kuk

#### EDCL 799 Dissertation

Credits: 1-18/Instructor Option Grading

001 61379 Hours Arr. Davies

### Counseling and Career Development

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

#### EDCO 500 Career and Employment Concepts

Credits: 3/Traditional Grading  
Prerequisite: Bachelor's degree

001 66589 4:00-7:00p M 13 EDUC Feller

#### EDCO 552 School Counseling Prog. Delivery/Evaluation

Credits: 3/Traditional Grading  
Prerequisite: EDCO 550

001 66590 6:00-8:50p W 236 EDUC Carlson

#### EDCO 625 Foundations of Counseling

Credits: 3/Traditional Grading  
Prerequisite: Bachelor's degree  
Must register for lecture and recitation.

001 64018 4:00-5:40p TR 236 EDUC Kees

#### Recitation Section:

R01 64019 6:00-6:50p TR 236 EDUC Kees

#### EDCO 650 Individual Guidance and Counseling

Credits: 3/Traditional Grading  
Prerequisite: EDCO 625  
Must register for lecture and recitation.

001 64034 4:00-5:40p TR 236 EDUC Kees

#### Recitation Section:

R01 64035 6:00-6:50p TR 236 EDUC Kees

#### EDCO 652 Ethics in Counseling/Career Development

Credits: 3/Traditional Grading  
Prerequisite: Admission to Counseling and Career Development program

001 64037 7:00-8:30p TR 11 EDUC Littrell

#### EDCO 686 Practicum - Guidance and Counseling

Credits: 1-18/Instructor Option Grading

001 68112 4:00-5:40p W 17 EDUC Littrell

002 64711 6:00-7:30p+ W 17 EDUC Littrell

Contact department for registration.

#### EDCO 687 Internship - Guidance and Counseling

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 64713 4:00-5:30p W 236 EDUC Carlson

002 64714 4:00-5:30p W

### Career and Technical Education

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

#### EDCT 387 Internship

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 64704 Hours Arr.

#### EDCT 425 Methods/Materials in Agricultural Education

Credits: 4/Traditional Grading  
Prerequisite: Concurrent registration in EDCT 492; EDUC 350 or concurrent registration or EDUC 450 or concurrent registration

001 64705 4:00-7:40p M 1 EDUC Enns

#### EDCT 431 Methods/Materials in Business Education

Credits: 4/Traditional Grading  
Prerequisite: Concurrent registration in EDCT 492; EDUC 350 or concurrent registration or EDUC 450 or concurrent registration

001 64706 3:00-5:40p+ R 210 EDUC

#### EDCT 441 Methods/Materials - Vocational Marketing Educ.

Credits: 1/Traditional Grading  
Prerequisite: EDCT 431; EDUC 350 or concurrent registration or EDUC 450 or concurrent registration

001 64708 3:00-5:40p+ R 210 EDUC

#### EDCT 451 Methods - Family/Consumer Sciences Educ.

Credits: 4/Traditional Grading  
Prerequisite: EDUC 350 or concurrent registration or EDUC 450 or concurrent registration  
Must register for lecture and laboratory.

001 65270 1:00-2:15p MW 105B EDUC Mallette

#### Lab Section:

L01 65271 2:30-3:20p MW 105B EDUC Mallette

#### EDCT 465 Methods and Materials in Technology Education

Credits: 3/Traditional Grading  
Prerequisite: EDUC 350 or concurrent registration or EDUC 450 or concurrent registration

001 67109 9:00-11:50a R 210 EDUC

# ON-CAMPUS EDUCATION COURSES - FALL 2009

**EDCT 485 Student Teaching**  
 Credits: 1-18/Instructor Option Grading  
 Prerequisite: EDUC 450; appropriate special (content) methods courses  
 Course requires field experiences. Each student is responsible for own transportation to field experience site(s).

001 64718 Hours Arr.

**EDCT 486 Practicum**  
 Credits: 1-6/Instructor Option Grading  
 Prerequisite: Admission to teacher licensure  
 Contact department for registration.

001 64719 Hours Arr.

**EDCT 492 Seminar - Professional Relations**  
 Credits: 1-18/Instructor Option Grading  
 Prerequisite: EDUC 450; appropriate special (content) methods courses; concurrent registration in EDCT 485

001 64720 Hours Arr. Enns  
 Agricultural Education

002 64721 Hours Arr.  
 Student Teachers in Career & Tech Education Areas

004 67596 Hours Arr.  
 Contact department for registration.

**EDCT 494 Independent Study**  
 Credits: 1-18/Instructor Option Grading  
 Contact department for registration.

001 64722 Hours Arr.

## Higher Education

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

**EDHE 670 College Student Personnel Administration**  
 Credits: 3/Traditional Grading  
 Prerequisite: Enrollment in SAHE program

001 67072 3:30-6:20p W B3 ENGRG Ellis/Binard

**EDHE 671 Higher Education Administration**  
 Credits: 3/Traditional Grading  
 Prerequisite: Enrollment in SAHE program

001 61345 1:00-3:40p M TBA McKelfresh

**EDHE 672 Ethical and Practical Issues - Student Affairs**  
 Credits: 2/Traditional Grading  
 Prerequisite: Enrollment in SAHE program

001 61347 1:00-2:50p T 236 EDUC Reeve/Felix

**EDHE 673 Student Development Theory**  
 Credits: 3/Traditional Grading  
 Prerequisite: Enrollment in SAHE program

R01 61349 7:30-9:00p+ W 234 EDUC Kuk  
 Section R01 begins 8/21; contact department for time and location.  
 Attendance required. Course includes one Friday per month on campus.

R02 61353 9:00-11:50a R 115 DURRL Donovan/M

**EDHE 677 Law in Student Affairs**  
 Credits: 3/Traditional  
 Prerequisite: Enrollment in SAHE program

001 61360 9:00-11:50a F 236 EDUC Parsons/Mo

**EDHE 694 Independent Field Studies**  
 Credits: 1-18/Instructor Option Grading  
 Contact department for registration.

001 61361 Hours Arr.

**EDHE 695 Independent Study**  
 Credits: 1-18/Instructor Option Grading  
 Contact department for registration.

001 61362 Hours Arr.

002 61363 5:00-5:50p T 108 NATRS

## Organization Performance and Change

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

**EDOD 506 Human Resource Development**  
 Credits: 3/Traditional Grading  
 Prerequisite: Admission to OPC specialization

001 65283 4:00-6:50p W 2 EDUC Chermack

**EDOD 692 Seminar - Human Resource Dev.: Org. Culture**  
 Credits: 1-18/Instructor Option Grading  
 Prerequisite: Admission to OPC specialization

001 67745 4:00-6:50p M 2 EDUC Venneberg

## Education Research Methods

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

**EDRM 600 Introduction to Research Methods**  
 Credits: 3/Traditional Grading

001 64001 4:00-6:50p M 132 WAGAR Geroy  
 002 64015 1:00-3:50p M 2 EDUC DeMiranda  
 003 66708 5:45-8:15p R 13 EDUC Quick

**EDRM 606 Measurement Concepts**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 600; STAT 201

001 64017 4:00-6:50p T 8 EDUC Most

**EDRM 666 Program Evaluation**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 600

001 64729 4:00-6:50p W 105B EDUC DeMiranda

**EDRM 698 Research**  
 Credits: 1-18/Instructor Option Grading

001 64733 Hours Arr.  
 002 65387 1:00-3:00p W 8 EDUC Muenchow  
 003 65390 3:30-5:00p R 115 NATRS Muenchow  
 004 67158 Hours Arr.

**EDRM 699 Thesis**  
 Credits: 1-18/Instructor Option Grading

001 64734 Hours Arr.

**EDRM 700 Quantitative Research Methods**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 606 or concurrent registration

001 64735 4:00-6:50p R 2 EDUC Gloeckner

**EDRM 702 Foundations of Educational Research**  
 Credits: 3/Traditional Grading

001 65391 4:00-6:50p M 236 EDUC Lynham

**EDRM 703 Applied Longitudinal Data Analysis**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 701

001 65392 4:00-6:50p R 1 EDUC Most

**EDRM 704 Qualitative Research**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 600

001 65053 4:00-6:50p M 11 EDUC Jennings  
 002 65054 7:30-9:00p+ M 234 EDUC Davies  
 Section 002 includes one Friday per month for site visits. Attendance required. CCL students only.

003 65388 Hours Arr. Banning  
 This section offered online. Contact department for registration.

**EDRM 707 Quantitative Data Collection Methods/Analysis**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 700

001 66683 7:00-10:00p R 4 EDUC Makela

**EDRM 708 Narrative Inquiry**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDRM 704

001 65055 4:00-7:00p M 229 EDUC  
 002 65516 5:30-7:00p+ M 229 EDUC Davies  
 Section 002 begins 8/21; contact department for room info. Attendance required. Course includes one Friday per month on campus.

**EDRM 792A Seminar - Research Methodology-Analysis of Discourse**  
 Credits: 1-18/Instructor Option Grading

003 67636 4:00-6:50p T 11 EDUC Jennings

**EDRM 792B Seminar - Proposal Development**  
 Credits: 1-18/Instructor Option Grading  
 MUST REGISTER FOR 3 CREDITS

001 64740 4:00-6:50p W 1 EDUC Gloeckner  
 002 64741 7:30-9:00p+ M 229 EDUC Makela  
 Section 002 includes one Friday per month for site visits. Attendance required. CCL students only.

# ON-CAMPUS EDUCATION COURSES - FALL 2009

**EDRM 799 Dissertation**  
 Credits: 1-18/Instructor Option Grading  
 001 65657 Hours Arr.

## Education

Office: 209 Education, 491-6316; Teacher Licensure, 491-5292; Graduate Programs, 491-0545

**EDUC 275 Schooling in the United States**  
 Credits: 3/Traditional Grading  
 Prerequisite: Completion of 30 credits coursework  
 Students should intend to enroll in Teacher Licensure program. Course requires field experience. Each student is responsible for own transportation to field experience site(s).

001 63696	4:00-6:50p	M	7	EDUC	Radin
002 63700	9:00-10:15a	MW	C238 CLARK	Woodward	
003 63703	10:00-11:15a	MW	7	EDUC	Aragon
004 63704	1:00-2:15p	TR	7	EDUC	Woodward
005 63706	4:00-6:50p	W	7	EDUC	Aragon

**EDUC 331 Educational Technology and Assessment**  
 Credits: 2/Traditional Grading  
 Prerequisite: EDUC 275; EDUC 340; admission to Teacher Licensure  
 Must register for lecture and laboratory.

001 63708	9:00-9:50a	M	220	EDUC	Folkestad
Section 001 must also register for L01					
002 63716	1:00-1:50p	W	13	EDUC	Folkestad
Section 002 must also register for L02					
003 63721	4:00-4:50p	T	220	EDUC	Folkestad
Section 003 must also register for L03					
004 63726	8:00-8:50a	F	13	EDUC	Gordon
Section 004 must also register for L04					

**Lab Sections:**

L01 63711	10:00-11:40a	M	220	EDUC	Folkestad
L02 63717	2:00-3:40p	W	220	EDUC	Folkestad
L03 63723	5:00-6:40p	T	220	EDUC	Folkestad
L04 63728	9:00-10:40a	F	220	EDUC	Gordon

**EDUC 340 Literacy and the Learner**  
 Credits: 3/Traditional Grading  
 Prerequisite: Completion of 30 credits of coursework. Required background check through CDE, CBI, FBI.  
 Course includes 30 hours of fieldwork in public school and/or community agencies arranged; required background check. Each student is responsible for own transportation to field experience site(s).  
 Must register for lecture, laboratory and recitation.

001 63737	9:00-9:50a	T	7	EDUC	Seahorn
Section 001 must register for either L01 and R01, L02 and R02, L03 and R03, L04 and R04, or L05 and R05.					
002 63774	10:00-10:50a	T	7	EDUC	Seahorn
Section 002 must register for either L01 and R01, L02 and R02, L03 and R03, L04 and R04, or L05 and R05.					
010 63741	1:00-1:50p	R	2	EDUC	Jameson
Section 010 must register for L10 and R10. Early Childhood students only.					

**Lab Sections:**

L01 63789	1:30-2:50p+	T	TBA	Isaacs	
L02 63838	1:30-2:50p+	T	TBA	Isaacs	
L03 67821	1:30-2:50p+	T	TBA	Isaacs	
L04 65441	9:00-10:40a+	R	TBA	Isaacs	
L05 67822	9:00-10:40a+	R	TBA	Isaacs	
L10 64834	Hours Arr.			Jameson	

**Recitation Sections:**

R01 63804	12:30-1:20p+	T	2	EDUC	
R02 63843	3:00-3:50p+	T	236	EDUC	Orswell
R03 63844	3:00-3:50p+	T	B4	ENGRG	
R04 63845	10:45-11:35a+	R	TBA		
R05 63847	10:45-11:35a+	R	112	ANSCI	
R10 65382	2:00-2:50p+	R	2	EDUC	

**EDUC 350 Instruction I - Individualization/Management**  
 Credits: 3/Traditional Grading  
 Prerequisite: EDUC 275; EDUC 340; concurrent registration in EDUC 386; admission to teacher licensure  
 Contact department for registration, 100 Education  
 Course requires PDS clinical experience at schools. Each student is responsible for own transportation to field experience site(s). Site placement may change due to public school needs.  
 Must register for multiple components.

001 63790	8:30-9:20a+	TR	8	EDUC	Radin
Section 001 must also register for L01 and EDUC 386, 001					
002 63791	8:30-9:20a+	TR	13	EDUC	Williams
Section 002 must also register for L02 and EDUC 386, 002					
003 63792	3:00-3:50p+	TR	8	EDUC	Grim
Section 003 must also register for L03 and EDUC 386, 003					
004 67452	Hours Arr.			Nichols	
Contact department for registration and meeting location. Section 004 must also register for L04 and EDUC 386, 004					

**Lab Sections:**

L01 63793	7:30-8:20a	TR	8	EDUC	Radin
L02 63794	7:30-8:20a	TR	13	EDUC	Williams
L03 63795	2:00-2:50p	TR	8	EDUC	Grim
L04 67453	Hours Arr.			Nichols	

**EDUC 386 Practicum - Instruction I**  
 Credits: 1-3/Instructor Option Grading  
 Prerequisite: EDUC 275; EDUC 340; concurrent registration in EDUC 350; admission to teacher licensure  
 Contact department for registration.  
 Course requires PDS clinical experience at schools. Each student is responsible for own transportation to field experience site(s). Site placement may change due to public school needs.

001 63875	10:00-10:50a	TR	8	EDUC	Radin
Section 001 must also register for EDUC 350, 001 and L01					
002 63877	10:00-10:50a	TR	13	EDUC	Williams
Section 002 must also register for EDUC 350, 002 and L02					
003 63878	1:00-1:50p	TR	8	EDUC	Grim
Section 003 must also register for EDUC 350, 003 and L03					
004 67454	Hours Arr.			Nichols	
Section 004 must also register for EDUC 350, 004 and L04					

**EDUC 426 Early Childhood Education II**  
 Credits: 4/Traditional Grading  
 Prerequisite: EDUC 425  
 Must register for lecture and laboratory.  
 Course requires field experience. Each student is responsible for own transportation to field experience site(s).  
 Early Childhood students only.

001 63880	8:00-8:50a	MW	13	EDUC	Jameson
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**Lab Section:**

L01 63882	9:00-11:50a	MW	TBA	Jameson	
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**EDUC 450 Instruction II - Standards and Assessment**  
 Credits: 4/Traditional Grading  
 Prerequisite: EDUC 331; EDUC 350; EDUC 386; concurrent registration in EDUC 486J.  
 Course must be taken semester immediately prior to student teaching semester.  
 Must register for lecture and laboratory.  
 Contact department for registration, 100 Education.  
 Course requires PDS clinical experience. Each student is responsible for own transportation to field experience site(s). Site placement may change due to public school needs.

001 63890	8:00-9:40a+	TR	11	EDUC	Mallette
Section 001 must register for L01 and EDUC 486J, 001					
002 63892	8:00-9:40a+	TR	112	NATRS	Frederiksen
Section 002 must register for L02 and EDUC 486J, 002					
003 63894	8:00-9:40a+	TR	2	EDUC	Woodward
Section 003 must register for L03 and EDUC 486J, 003					
004 63896	8:00-9:40a+	TR	236	EDUC	Lucero
Section 004 must register for L04 and EDUC 486J, 004					
005 63897	8:00-9:40a+	TR	1	EDUC	Rattenborg
Section 005 must register for L05 and EDUC 486J, 005					

**Lab Sections:**

L01 63898	10:00-10:50a+	TR	11	EDUC	Mallette
L02 63899	10:00-10:50a+	TR	112	NATRS	Frederiksen
L03 63900	10:00-10:50a+	TR	2	EDUC	Woodward
L04 63908	10:00-10:50a+	TR	236	EDUC	Lucero
L05 63909	10:00-10:50a+	TR	1	EDUC	Rattenborg

# ON-CAMPUS EDUCATION COURSES - FALL 2009

## EDUC 460 Methods and Materials in Teaching Science

Credits: 4/Traditional Grading  
Prerequisite: Admission to teacher licensure  
Must register for lecture and laboratory

001 63917 3:00-4:30p MW B302 NESB Balgopal

### Lab Section:

L01 63918 4:31-5:20p MW B302 NESB Balgopal

## EDUC 462 Methods & Assessment in Teaching Languages

Credits: 4/Traditional Grading  
Prerequisite: Admission to teacher licensure; oral and written competency in the language endorsement area

001 63919 4:00-5:50p MW 104 EDDY Correa

## EDUC 463 Methods in Teaching Language Arts

Credits: 4/Traditional Grading  
Prerequisite: Admission to teacher licensure

001 63921 10:00-11:40a MW 236 EDUC Reid

## EDUC 465 Methods and Materials in Social Studies

Credits: 4/Traditional Grading  
Prerequisite: Admission to teacher licensure  
Contact History Department for registration.

001 63921 9:00-10:40a MW C360 CLARK Lindsay/Lo

## EDUC 466 Methods and Assessment in K-12 Art Education

Credits: 4/Traditional Grading  
Prerequisite: EDUC 275; admission to teacher licensure  
Contact Art Department for registration.

001 63922 8:00-9:40a MW F113 ART Fahey

## EDUC 474 Elementary Music Methods I

Credits: 2/Traditional Grading  
Prerequisite: Admission to teacher licensure  
Must register for lecture and laboratory.

001 65679 10:00-10:50a M 136 UCA McCaskill

### Lab Section:

L01 68680 10:00-10:50a WF 136 UCA McCaskill

## EDUC 476 Choral Methods for Secondary Schools

Credits: 2/Traditional Grading  
Prerequisite: MU 217; admission to teacher licensure  
Must register for lecture and laboratory.

001 63923 12:00-12:50p M G212UCA McCaskill

### Lab Section:

L01 63924 12:00-12:50p WF G212UCA McCaskill

## EDUC 477 Instrumental Methods for Secondary Schools

Credits: 2/Traditional Grading  
Prerequisite: MU 217; admission to teacher licensure  
Must register for lecture and laboratory.

001 63928 8:00-9:50a M G122UCA McCaskill

### Lab Section:

L01 63929 8:00-9:50a W G122UCA McCaskill

## EDUC 485A Student Teaching - Elementary

Credits: 6-14/Instructor Option Grading  
Prerequisite: EDUC 450; appropriate special methods courses  
Course requires PDS clinical experience in schools. Each student is responsible for own transportation to field experience site(s).

001 63930 Hours Arr.

## EDUC 485B Student Teaching - Secondary

Credits: 6-14/Instructor Option Grading  
Prerequisite: EDUC 450; appropriate special methods courses  
Course requires PDS clinical experience in schools. Each student is responsible for own transportation to field experience site(s).

001 63932 Hours Arr.

## EDUC 485C Student Teaching - Early Childhood

Credits: 6-14/Instructor Option Grading  
Prerequisite: EDUC 426

001 65685 Hours Arr.

## EDUC 486J Practicum - Instruction II

Credits: 1-18/Instructor Option Grading  
Prerequisite: Admission to teacher licensure  
Contact department for registration.

Course requires PDS clinical experience in schools. Each student is responsible for own transportation to field experience site(s).  
Must register for multiple components.

001 63935 11:00-11:50a+ TR 11 EDUC Mallette

Section 001 must also register for EDUC 450, 001 and L01

002 63937 11:00-11:50a+ TR 112 NATRS Frederiksen

Section 002 must also register for EDUC 450, 002 and L02

003 63939 11:00-11:50a+ TR 2 EDUC Woodward

Section 003 must also register for EDUC 450, 003 and L03

004 63944 11:00-11:50a+ TR 236 EDUC Lucero

Section 004 must also register for EDUC 450, 004 and L04

005 63948 11:00-11:50a+ TR 1 EDUC Rattenborg

Section 005 must also register for EDUC 450, 005 and L05

## EDUC 493A Seminar - Professional Relations

Credits: 1-3/Instructor Option Grading  
Prerequisite: EDUC 426 or EDUC 450; appropriate special methods course(s); EDUC 485A or concurrent registration or EDUC 485B or concurrent registration or EDUC 485C or concurrent registration or EDCT 485 or concurrent registration

001 63954 Hours Arr.

002 67597 Hours Arr.

## EDUC 494 Independent Field Studies

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 63957 Hours Arr.

## EDUC 495 Independent Study

Credits: 1-18/Instructor Option Grading

001 63959 Hours Arr.

## EDUC 551 Multicultural and Special Populations

Credits: 3/Traditional Grading  
Prerequisite: Bachelor's degree

001 63966 4:00-6:50p T 2 EDUC

## EDUC 618 School Law

Credits: 3/Traditional Grading

001 64727 6:00-8:50p M 105 EDUC Lucero

## EDUC 628 Models of Teaching

Credits: 3/Traditional Grading  
Prerequisite: Must be enrolled in one of the following levels: professional or graduate

001 64021 4:00-6:50p W 8 EDUC Timpson

## EDUC 648A Role of the Principal-Prof. Learning Community

Credits: 1/Traditional Grading  
Prerequisite: Admission to administrator licensure; concurrent registration in EDUC 687B  
Contact department for registration.

001 64033 Hours Arr. Gines

## EDUC 675 Analyzing Education Literature

Credits: 3/Traditional Grading  
Prerequisite: EDRM 700 or EDRM 702 or EDRM 704  
Must register for lecture and recitation.

001 67864 7:00-10:00p T 13 EDUC Lynham

### Recitation Section:

R01 67867 Hours Arr. Lynham

## EDUC 684 Supervised College Teaching

Credits: 1-18/Instructor Option Grading

001 64039 Hours Arr.

## EDUC 686A Practicum - Administration

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 64040 Hours Arr.

## EDUC 687B Internship - Principal

Credits: 1-18/Instructor Option Grading  
Contact department for registration

001 64712 Hours Arr. Williams

## EDUC 687D Internship - Teacher Licensure I

Credits: 1-18/Instructor Option Grading  
Prerequisite: Must be enrolled in one of the following levels: professional or graduate

001 66825 8:00-9:15a TR C238 CLARK

## EDUC 693B Seminar - Instruction

Credits: 1-18/Instructor Option Grading

001 65397 Hours Arr.

002 66597 10:00-10:50a TR C250 CLARK

# ON-CAMPUS EDUCATION COURSES - FALL 2009

**EDUC 695 Independent Study**

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 64041 Hours Arr.

**EDUC 696 Group Study**

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 64042 Hours Arr. Balgopal  
Ethical and Practical Issues in Student Affairs

**EDUC 709 Leadership Development**

Credits: 3/Traditional Grading

001 65385 7:00-9:50p T 236 EDUC

**EDUC 713 Teaching, Learning, and Professional Growth**

Credits: 3/Traditional Grading  
Prerequisite: Admission to Ph.D. program

001 65386 4:00-6:30p R 105B EDUC Timpson

**EDUC 725 Professionalism in Education and Leadership**

Credits: 3/Traditional Grading  
Prerequisite: Admitted into doctoral program.  
Credit not allowed for both EDUC 725 and EDHE 725.  
Class starts 8/21; contact department for room information. Course includes one Friday per month on campus.

001 66069 5:30-7:00p+ W 234 EDUC Anderson

**EDUC 786 Practicum**

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 65384 Hours Arr.

**EDUC 787 Internship**

Credits: 1-18/Instructor Option Grading

001 66110 Hours Arr.

**EDUC 792 Seminar**

Credits: 1-18/Instructor Option Grading

001 67231 Hours Arr.

**EDUC 795 Independent Study**

Credits: 1-18/Instructor Option Grading  
Contact department for registration.

001 65876 Hours Arr.



# Registration Information for On-Campus Courses

## Office of Records and Registration

Questions regarding any of the following information, except as otherwise noted, should be directed to the Office of Records and Registration (970-491-4860 or [recordsoffice@colostate.edu](mailto:recordsoffice@colostate.edu)), located in the Administration Annex. Office hours are Monday through Wednesday and Friday, 7:45 am - 4:45 p.m.; Thursday, 9:00 am - 4:45 p.m.

### GRADUATE STUDENTS

For graduate students not registering for credit bearing courses, you must register for **Continuous Registration (CR CONRG)** if you wish to remain active in the CSU system. If not registering for either, please contact the Graduate School.

**Note that a student registered for Continuous Registration is not eligible to receive financial aid and is also not eligible for a loan deferment.**

### REGISTRATION

By the act of registration (i.e., requests for and assignment to one of more classes), you are financially liable to the University for assessed tuition, fees and charges. Unless you officially withdraw from the University (see **WITHDRAWAL**) during the authorized withdrawal periods you are obligated to pay the full amount of the assessment and are subject to grades regardless of whether you attend class.

The University will mail a billing statement to a designated billing address or current address if no billing address is on file. If full payment of University charges is not made when due, you are subject to a late payment charge. Direct billing questions to Student Financial Services, in the Administration Annex, (970)491-6321.

Registration, including schedule changes (adds and drops), is accomplished online by selecting the "Registration" link in RAMweb. In order to fully benefit from the system, it is essential that you follow the required procedures and conform to the established deadlines. Preparation prior to registration minimizes mistakes and time on the system, thereby reducing the demand during peak registration periods.

### COLLEGE OPPORTUNITY FUND STIPEND

The College Opportunity Fund Stipend (COF) provides state tax dollars to colleges and universities for undergraduate students paying in-state tuition. The fund was created by an Act of the Colorado State legislature in 2004 to heighten awareness that state tax dollars are used to offset the costs of undergraduate education.

The COF application must be submitted online once; however, each term the student must authorize to obtain the stipend on their behalf and apply it to their tuition bill. Eligible students who fail to approve this authorization are required to pay the full amount of in-state tuition without the State stipend support.

The College Opportunity Fund application is required and is available on the College Access Network at [www.cof.college-access.net](http://www.cof.college-access.net).

### UNIVERSITY TECHNOLOGY FEE

The mandatory University Technology Fee is assessed to all students each term and is intended to support aspects of information technology that impact all students across college boundaries. For more information about the University Technology Fee visit:

<http://www.colostate.edu/services.acns/utfab/Bylaws.doc>.

### eID (ELECTRONIC IDENTITY)

Your eIdentity (eID) is to be used for the duration of your enrollment at Colorado State. Your eID (eName and ePassword) is required for access to the registration/grades system and RAMweb. It provides security to your registration records, so do not share it with others. If you believe it has been compromised, you may change your ePassword at: [www.eid.colostate.edu](http://www.eid.colostate.edu).

### PREPARATION FOR REGISTRATION

Contact your adviser for assistance in selecting your courses. If you do not know who your adviser is, contact the department of your major for assistance. Students with the following majors should contact the Center for Advising and Student Achievement (CASA): Undeclared Agricultural Interest, Undeclared ArtHM/Comm/Dsgn Interest, Undeclared Business Interest, Undeclared Engr/Phys/Math Interest, Undeclared Envr/Nat Res Interest, Undeclared Health/Life Sci Interest, Undeclared Hmn/Soc Sci Interest, and GUEST. Engineering Open Option students should contact the Engineering College Dean's Office.

### REGISTRATION READY TASKS

Registration Ready is a group of questions and tasks that you need to complete before your registration appointment time. The link will appear on your RAMweb homepage above the registration link. Once these items are completed, your Registration Ready hold will be removed and you will be able to register at your appointed time.

### ADVISING CODE

Some students are required to seek advising before they can register. An advising code must be entered at their first use of the registration system each term. This code changes each term and is available from an adviser/department. This code is in addition to the eID (eName and ePassword) required for registration.

### HOLDS

Academic and administrative offices can place HOLDS on your registration which prevents registering or changing your registration schedule. HOLDS are placed for a variety of reasons (academic, financial, etc.). **Failure to meet a payment deadline will result in a financial HOLD, which will prevent adds, drops and withdrawals for a registered student.** Each HOLD and the office phone number (including office locations) are listed by the registration system. You must clear each HOLD with the office involved. Clear your HOLDS before you attempt to register.

If a HOLD is placed on your registration after you have registered, your registration will not be automatically canceled. However, you will not have registration access to adjust your schedule or to register for subsequent terms until the HOLDS are cleared. **HOLDS do not extend other deadlines. HOLDS must be cleared prior to deadlines or adds and drops will not be authorized. HOLDS also prevent dropping or withdrawing from a class.**

### REGISTRATION SYSTEM OPERATING HOURS

The registration system through RAMweb operates 24 hours per day, seven days a week.

### REGISTRATION PROCEDURES

Before accessing the registration system:

- Access the online Fall 2009 University Class Schedule;
- Query your options for courses and sections;
- Identify the course reference numbers of the courses for which you will be registering;
- Have alternative courses and sections identified.

If you lack this necessary information while you are registering, you can exit the system and re-enter when you are ready.

Some departments place class restrictions, major restriction or prerequisites on courses or sections of courses. These restrictions are listed with each course. Some restrictions may be temporary until students of designated class or major have had an opportunity to register for the course or section involved. Exceptions to these restrictions may

be made only by the academic department offering the course.

When you are denied enrollment in a course, the reason is given. Reasons could include: class is filled, ineligible because of class or major restriction, time conflict with another course, lacking prerequisites, etc.

You may also re-enter the system to add another course, drop a course for which you registered earlier, or change credits in a variable credit course for which you are registered. You are urged to do this prior to mid-August when use of the registration system increases as the first day of class approaches.

### LATE REGISTRATION (ADD FIRST CLASS)

A late registration charge of \$50 is assessed for adding the first course on or after the first day of classes or for late adds after the registration period.

### CANCELING YOUR REGISTRATION

You may cancel your registration at any time through the day before classes begin by using the registration system to drop all courses for which you are registered. All tuition, fees and charges will be canceled. All financial aid awarded prior to the beginning of classes will be canceled if you fail to enroll. You are the only one, through use of your eID to access the system, who can cause this cancellation. On, or after August 24, see **WITHDRAWAL FROM UNIVERSITY**.

### PAYMENT OF STUDENT ACCOUNTS

Any student who completes registration agrees to pay the University as follows:

Charges	Due Date
Approx. 1/3 tuition, fees, technology charges and housing	August 10, 2009
Approx. 1/3 tuition, fees, technology charges and housing*	September 10, 2009
Approx. 1/3 tuition, fees, technology charges and housing, plus any new charges**	October 10, 2009

\* 1/2 if not assessed on first statement

\*\* all due if not assessed on first two statements

**University charges are due by the date specified on your bill. Due dates are the 10th of each month unless the 10th falls on a weekend or a holiday. Mailed payments must reach the University Cashier's Office, 6015 Campus Delivery, by 4:00 p.m. on the due date. Payments by check are processed when received - postmarks do not apply and future dates are not honored. Online payments through the Web Cashier or CASHNet SmartPay must be made by 2:00 p.m. on the due date for the payment to be considered timely. Penalties for late payment include HOLDS on University services and a 1.5% late payment charge on the past due balance will be assessed to student accounts for the purpose of encouraging prompt payment.**

Failure to pay amounts due may result in referral of outstanding balances to a collection agency. These agencies may take legal action to collect past due balances. Further, the University reserves the right to include a penalty fee and financial HOLD for returned checks.

"Billing Information" on RAMweb provides more information on billing statements, accepted payment methods, credit balance refunds and education tax credits. Student account billing statements are mailed to your billing address. If a billing address has not yet been created, statements will be mailed to your current mailing address on file with the University. To update your billing or mailing address, log-on to RAMweb and select "Address View/Update."

**Please direct questions about your student account to Student Financial Services (<http://sfs.colostate.edu>), Colorado State University, 1065 Campus Delivery, Fort Collins, CO 80523-1065, in person at 103 Administration Annex, or call (970)491-6321.**

### SCHEDULE CHANGES

Schedule changes are made on the registration system during authorized periods.

Courses can be added, sections changed within a course and credits changed in a variable credit course based on the add periods listed below. Courses which restrict add/drop adjustments are noted under the course listing.

Academic departments may drop from classes students who fail to attend either of the first two class meetings or the first meeting of a class which meets once a week. **You are responsible to see that the course is dropped or you will be subject to grades and tuition and fees for the course.**

#### Short Term Courses (less than 16 weeks):

- These courses have the in-sessions weeks printed under the section listing in the University Class Schedule
- Courses taught in less than 16 weeks have proportionately shorter add/drop periods. Visit the Registrar's Office website (<http://registrar.colostate.edu>) for add/drop periods

#### Full Term Courses (16 weeks):

##### Regular Add/Drop Courses:

- Add period ends Wednesday, September 9
- Course drop period ends Wednesday, September 9
- Course withdrawal period ends Monday, October 19

##### Special Add/Drop Courses\*:

###### Special A:

- Add period ends Sunday, August 30
- Course drop period ends Wednesday, September 9
- Course withdrawal period ends Monday, October 19

###### Special B:

- Add period ends Sunday, August 30
- Course drop period ends Thursday, August 27
- Course withdrawal period ends Monday, October 19 (only allowed with instructor/departments approval)

\* *Restricted periods*

### FEE ADJUSTMENTS FOR SCHEDULE CHANGES

An adjustment of tuition and fees is allowed during the schedule change period, August 24 - September 9, 2009. After this deadline, there is no adjustment in tuition and fees should you drop a course. Courses taught in less than sixteen weeks have proportionately shorter add/drop periods.

### WITHDRAWAL FROM UNIVERSITY

If the term has not commenced, see **CANCELING YOUR REGISTRATION**. If you attempt to drop all your courses after August 24, the registration system will prevent the dropping of your last course and direct you to the Center for Advising and Student Achievement (CASA) to withdraw from the University. In this situation, as the term has commenced, you will be responsible to pay all or part of assessed tuition and fees depending on the date of your withdrawal through CASA, 202 Aylesworth NE, (970)491-7095.

### GRADES

Colorado State University does not mail printed grade reports to students. You may access RAMweb to obtain this information. Grades are usually available by the fourth working day after finals week.

### ADDRESS CHANGES

It is important to maintain a current mailing address with the University. Registration information, bills and other important information are sent to this address (an optional billing address is available) to send bills to another address. To change your mailing or billing address, access RAMweb. The University also requires that each enrolled student provide an e-mail address. Students may use either the e-mail service of their choice or the free e-mail service the University provides. If you

have any questions, please contact the Records and Registration Office in Room 100 Administration Annex or call (970)491-7148.

## **PHOTO ID CARDS**

Students can obtain University ID cards between 7:30 a.m. and 5:00 p.m., Monday through Friday at the University ID/Vending Office in the Lory Student Center. You must bring a government-issued picture ID (i.e., driver's license, military ID, passport). Your photo will be taken and an ID will be issued immediately. There is an \$18 fee to new full-time Colorado State students, and \$23 (subject to change) will be charged to current students needing a replacement. Please call (970)491-2344 if you have any questions.

## **HEALTH INSURANCE**

Beginning Fall 2008, all new, full-fee paying resident-instruction graduate students will be required to enroll in the CSU student Insurance Plan or to opt out by demonstrating comparable health insurance coverage. Please visit the Graduate School website for more information.

The accident/sickness plan supplements Hartshorn Health services which are prepaid by semester student fees. Enrollment for this plan is required fall semester and spring/summer semesters in order to have continuous coverage for a full academic year. This plan is designed to include the most needed benefits at an affordable cost. Enhancements to this plan have been added and the plan now offers an association with nationwide and local preferred provider network.

All students are encouraged to purchase this insurance unless you have other adequate coverage. After you enroll, you may change your option at the Student Insurance Office, upper level, Hartshorn Health Service, through 5:00 p.m. on the University published add/drop date for fall and spring. **AFTER THIS DATE, YOUR SELECTION IS FINAL. YOU WILL BE BILLED ACCORDINGLY.** Please call (970)491-2457 for information specific to summer enrollment only. Part-time students (students registered for less than six credits) may buy health insurance and **WILL BE BILLED THE SEMESTER HEALTH FEE.** You must be registered for classes to be eligible for this health insurance plan.

Students may arrange coverage for their spouse and/or children BY ENROLLING at the Student Insurance Office, upper level, Hartshorn Health Service, prior to the University published add/drop date. Students must be insured for dependents to be eligible.

International students and their dependents are required to have a health insurance plan that is equivalent to the University plan. Please visit the International Student section of the Hartshorn Health Services website.

The deadline for health insurance enrollment, changes or cancelation is 5:00 p.m. on the University published add/drop date for fall or spring at the Student Insurance Office, upper level, Hartshorn Health Service.

## **IMMUNIZATION POLICY**

Colorado State University, in compliance with Colorado State law and Health Department regulations, requires persons born January 1, 1957 or later to show proof of immunity against measles (two doses), mumps (two doses) and rubella (two doses) by submitting an Immunization Certificate to the Hartshorn Health Service prior to arrival at school. Additional information concerning immunizations should be directed to Hartshorn Health Service, Immunizations, (970)491-6548, FAX: (970)491-0268.

## **STUDENTS' EDUCATIONAL RECORDS**

Students have certain rights concerning their "education records" under the Family Education Rights and Privacy Act, as amended, 20 U.S. 1232g et.seq. (FERPA).

For detailed information about these rights, please contact the Registrar's Office in person at 100 Administration Annex, by phone at (970)491-7148, or online at <http://registrar.colostate.edu>.